

Student Name: _____

PRODUCTION CONTRACT - CLHS

OKLAHOMA!

The following are the basic expectations and responsibilities of students who are working on a theatrical production. Students must read and sign this form, which will serve as a contract that signifies their agreement to fulfill these responsibilities. In addition, parents or guardians must also sign this form to indicate knowledge of these responsibilities. This form must be returned before students are allowed to continue as a member of the company. **Form is due ONLY UPON BEING CAST no later than Wednesday, November 4th.**

ATTENDANCE:

1. Production preparation lasts approximately 10 weeks. I understand some students are not required to attend all rehearsal days, but I will attend on those days for which I am scheduled, and this will include some Saturdays.
2. I understand that most rehearsals and technical work sessions are held 3:15 – 5:30 Monday through Friday and that I will receive 24 hours' notice of any deviation from that schedule.
3. I understand it is my responsibility to get the schedule for rehearsals and/or technical work sessions before they take place and to make my parents/guardians aware of the times and days for which I am scheduled.
4. I agree to check the Callboard at least twice a day and **always** before asking my director (C.C.) or stage manager a question about the rehearsal schedule.
5. I turned in a list of my current obligations at my first audition/rehearsal and/ or technical meeting. I understand that I will only be excused from rehearsal during the times I listed, unless otherwise arranged with my director. **I also agree not to add any obligations that will prevent me from attending rehearsals and/or technical work sessions during the times I have committed to be available.**
6. I agree to be on time to all rehearsals and/or technical work sessions.
7. In case of emergency, I agree to let the director (C.C.) or stage manager know of my late arrival as soon as possible.

OBLIGATIONS and CONDUCT:

8. I agree to fulfill my responsibilities and meet deadlines as listed on my production calendar.
9. I agree to cooperate with all the staff and students involved in the production.
10. I agree not to use this production as an excuse for not fulfilling other obligations such as class work and family obligations.
11. I understand that I am cast as a member of a company, and that I am not guaranteed a particular role. The show is more important than any individual. Therefore, I will always submit to the team, and I realize that if I do not perform my role to the standards set forth by the director I may be replaced.

12. I understand that I could be dismissed from the production for missing rehearsals and/or technical work sessions, lateness, missing deadlines, lack of cooperation with the above listed expectations, discipline issues during rehearsals or while on campus in any capacity or grade problems.
13. I understand that rehearsals are closed. Only directors, actors, and technicians are allowed to be in attendance.
14. I understand that I am to go directly home after the conclusion of the rehearsal period and that my parents have the ability to call or text my director at any time if they feel I am not cooperating with this rule.
15. I understand that I am to turn in my grade check form every Friday at the beginning of rehearsal. I also understand that any failing grade may cause my immediate release from this production.

FEES:

16. I understand that I am responsible for a musical production fee of **\$100** as outlined on my fees form **OR** for paying off my fee with ad sales (to be discussed at the parent/cast meeting.) This fee is **due by November 30th** ad sales due December 14th. I will contact C.C. if I have any question concerning this fee.
17. I understand that this production fee will cover my costumes and my cast T-shirt but that I may be asked to purchase my own incidentals such as (but not limited to): tights, appropriate undergarments, shoes, makeup, hair supplies (or wigs.)
18. I understand that the fine for mistreating or misplacing a prop or any costume item during rehearsal and production will start at **.25 cents and will not exceed \$2.**

I, the student (printed name) _____, have read the responsibilities/expectations described for production work, I agree to fulfill those responsibilities and expectations.

Signature: _____ Date: _____

I, the parent/guardian (printed name) _____, have read the responsibilities/expectations described for production work. I understand that my child (the above-named student) has agreed to fulfill those responsibilities and expectations.

Signature: _____ Date: _____

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